

**SAN ANTONIO WATER SYSTEM
SAN ANTONIO, TEXAS**

Page No. **1** No. Pages **1**

Date **September 15, 2011**

FORMAL INVITATION, BID

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, P. O. Box 2449, San Antonio, TX 78298-2449 will be received until **3:00 p.m., September 22, 2011** and then publicly opened and read aloud for furnishing materials or services as described received herein below,

- In estimated quantities indicated below.
- For period beginning **January 1, 2012** and ending **December 31, 2012**.
- Bid Bond is required (See Paragraph 15 of Terms & Conditions of Invitation for Bids.)
- Bid Bond is not required.
- Performance Bond is required.
- Performance Bond is not required.
- Price quoted shall be firm and non-escalating during the contract period (Paragraph 13a, b, and c of Terms and Conditions do not apply).

Item No.	Estimated Quantity	Description	Unit Price	Total Amount
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**SAN ANTONIO WATER SYSTEM
ANNUAL "BEST VALUE" BID FOR
JANITORIAL SERVICES FOR
SAWS HEADQUARTERS
ADDENDUM 1**

A second Mandatory Pre-Bid meeting is scheduled for **Monday, September 19, 2011 at 3:00 p.m.** at the SAWS Headquarters Building located at 2800 US Hwy 281 North, Room 559, San Antonio, TX 78212.

If you attended the first Mandatory Pre-Bid meeting it is **not** necessary to attend the second meeting.

IT IS NOT NECESSARY TO RETURN THIS ADDENDUM WITH YOUR BID

c:rb;bestvaluebid/janitorial services Add 1

Bid No. 11-6032

NOTICE TO BIDDERS: The San Antonio Water System Purchasing Division is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance can be received by visiting the Purchasing Division located at 2800 US Hwy 281 North, or by calling (210) 233-3819.

MAIL TO:	Purchasing Division San Antonio Water System P. O. Box 2449 San Antonio, Texas 78298-2449	DELIVER TO:	Purchasing Division San Antonio Water System 2800 US Hwy 281 North San Antonio, Texas 78212
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IMPORTANT MAILING INSTRUCTIONS:

Please check the following blanks which apply to your company:

Ownership of firm (51% or more): Non-minority Hispanic African-American Other Minority (specify) Female Owned
 Handicapped Owned Small Business (less than \$1 million annual receipts or 100 employees)

The undersigned offers and agrees to furnish any or all the items or services enumerated and upon which prices are quoted at the unit price set opposite each item, delivered at the designated point(s) within the time specified. Bidder hereby makes this bid and offer subject to the Terms and Conditions on the reverse hereof and subject further to the terms and conditions of this Invitation for Bid, the accompanying schedule and such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the schedule; and upon acceptance of this bid and offer, bidder agrees to comply with all such Terms and Conditions, as well as contract provisions, specifications, drawings or other data.

BIDDER MUST COMPLETE THE FOLLOWING:

Discount Terms: _____ % 20 days. (Net 30 days if left blank) Date of Bid _____
Delivery will be completed within _____ calendar days after receipt of order. (if applicable)

Name of Bidder (Company) (print or type) _____ Address _____ City, State and Zip Code _____	Signature of person authorized to sign bid: _____ Print or Type Name of Authorized person _____ Phone No. _____ Fax No. _____ E-mail Address _____
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